



## MINUTES

1. Approval of Agenda – 1<sup>st</sup> – Clark, 2<sup>nd</sup> – Johnny, all in favour
2. Approval of Minutes – 1<sup>st</sup> – Johnny, 2<sup>nd</sup> – Jeff, all in favour
3. Administrator
  - ≡ Draft of holiday newsletter complete
  - ≡ Don Vinge - Eye Doctor donated \$150 + corporate membership
  - ≡ In-kind donation received from Thoz Barz (race team)
  - ≡ Directional signage is ready to be put up when trail is ready; kiosk signs are ready to go in
  - ≡ Interpretive signs are in progress (looking great, value-added design), same woman who did logos and poster – artists have donated images to use on signs
  - ≡ Event/fundraising idea - Possibility of displaying signs in the hut at an opening and have artists in attendance – auction off some art? Open trails?
4. Budget Update
  - ≡ As of November 30<sup>th</sup>, revenue is listed at \$20,794, expenses to date are \$8000
  - ≡ Email sent including details – can't seem to find it – Matthieu, do you have a copy of it in your sent folder?
  - ≡ Winter trail map to include all trails is being worked on by Vanessa at Claris, the proof should be ready within the week – this map will be sent out by Tourism Fernie (they are putting in \$2000)
    - Can be sold in town for \$2 per map to cover cost – 50% of cost from Trails Alliance, the remaining 50% to be distributed among other groups (FNS, FMBC, etc)
    - MOTION: The Fernie Nordic Society will contribute \$500 towards the development of the Winter Trail Map – 1<sup>st</sup> – Clark, 2<sup>nd</sup> – Sam, all in favour
5. Trails/Infrastructure
  - ≡ Warming hut – NEED FINAL PERMIT
    - Chimney was finished yesterday
    - Electrical – is this a priority? Easier to do with walls exposed; Trevor Dunba is willing to assist with electrical – is this possible if he is not a residential electrician? Do we need a permit to pull wire? Should this be a job that is contracted out? Someone to look into the cost of wire & boxes from HH (see what we have left on our account – MATTHIEU to check on status of HH account)
    - Design for interior – need a long term as well as an immediate plan – Alain, Naomi, Sam & Josie will meet to discuss interior of hut – MEG to email Sam Alain's contact info; priorities for inside – totes (10-12) in lockers under bench, locking cupboards, countertop with plug for kettle, space above counter, hooks, benches, etc. (this is why there is a committee!) – Shannon Palatta has leftover paint for cabinets if we need it
    - Lock – door lock on warming hut – how will we utilize this with trail ambassadors? Will all members have code to door? Will the trail ambassadors have an opening and closing shift – what about after hours skiers? Lots to consider.
  - ≡ Trails
    - Staging area: Plan B for slash piles
      - ≡ Megan to discuss with Mick. Would like the piles burned for KC.
    - Trail Ambassadors
      - ≡ Micheline in attendance to discuss ideas on Trail Ambassadors. She would like to see fulltime people there through the week. Board encouraged at least presence on the weekends, with people there to lock and unlock the hut during the week.

Micheline will identify volunteers that would be interested in being a trail ambassador. For now, she and Matthieu have been around the hut to distribute passes.

## 6. Programming and Membership

≡ Status on membership

≡ First day of jackrabbits review

- Overall the first day was good. There were some frustrations expressed around the registration process – that there was a perceived lack of organization and that the communications must be streamlined. There was confusion around memberships, and lack of clarity around who to contact with different questions and concerns. The registration process is not easy. Board needs to improve communication with members and with volunteers to ensure a process that is well understood. More clarity needed around where the money goes – how is it allocated to the various activities? This has been address in other newsletters, perhaps we need an overview at the hut.

≡ Race team update

- 4 kids from Fernie Nordic Racers went to the Golden camp – a lot of fun, the kids loved it. Jeff had a great time too!
- First race is Jan 2/3 in Kimberley. Lots of kids attending that.
- Race team will be introduced at the first Jackrabbit lesson, with the gear distributed to the team as a surprise.

## 7. Communications Update

≡ Craft Fair – not attending the Christmas one. But the November one went over very well, despite some of the volunteers not having all the information to questions asked. Despite that, a good number of memberships were sold.

≡ Newsletter – a brief newsletter will be developed and distributed before Christmas.

≡ Gift cards – Gift cards are done and were sold at the Craft Fair. Sam will talk with Coal Town to see if they'd like to sell them over the holidays.

## 8. Open discussion

≡ Positions – creating supporting roles/committees: Conversation to start from and build on the strategic planning session...building a resilient organization.

- Megan will send out google docs with the job descriptions for review. In order to improve communications with our members and between volunteers, we must be very clear about our roles. Everyone needs to review to ensure the description reflects their duties.

## 9. Adjourn. 1<sup>st</sup> Johnny, 2<sup>nd</sup> Sam, all in favour.