



Fernie Nordic Society Directors Meeting
September 14th, 2016
7:30pm
Warming Hut – Cedars Staging Area

Present: Megan, Sam, Jennifer, Jen

Absent: Matthieu, Jeff, Jim

1. Approval of Agenda – motion by Sam, 2nd by Megan
2. Approval of Minutes – motion by Sam, 2nd by Jennifer
3. Administrator
 - Grant Status Update
 - Have not heard back from Canada 150
 - Additional information requested for Gaming Grant – info sent today
 - Submitted request to Columbia Power – funds for Pumpkin Hunt
 - Competing in CCBC Membership Contest – deadline Dec 1
 - Potential grants:
 1. Sport Development Fund (for programs) – about getting others involved. Possibilities: French School, Academy, public scholarship fund, special needs groups. May be opportunity for engaging special needs adults – Jen to follow-up.
 2. Hosting BC for Kootenay Cup. Funding is prioritized for events that are held outside of high seasons so may not get this grant. Jen to submit an overview of KC weekend including budget. Sam will advise Jen of plans/budget for Saturday night. Could do a night ski at golf course. Also consider Saturday night events for Wheezer and long weekends.
 3. NCCP Training for coaches. Can get \$250/coach but this only covers part of cost per person so club would need to pick up remaining costs. Jen will discuss with Jeff. Deadline for application is September 22.
 - Hut Policy
 - Property owner (Martin) and his directors/investors have concerns with respect to their liability for groups who do not carry insurance. Need to get clarification from our insurers. Jen will also check with City of Fernie on their position.
 - Adult Lessons
 - Need to refine policy with respect to instructor qualifications for adult lessons including equivalents.
 - The club needs to be transparent and consistent with qualification requirements on a go forward basis.
 - Expect adult instructors to meet the updated instructor qualifications for the 2017/2018 season
4. Budget Update:

- Budget is online
 - New Volunteer (Janet – Sam’s mom) will assist with budget management
 - Have approximately 64K\$ in bank and 150K\$ total assets (including 64K\$)
 - Just received 16K\$ cheque from City of Fernie
 - May be some GST that has not been refunded for last four years (3-5k\$) but could be some other complications with respect GST for lessons. Not sure how it will balance out. Matthieu is following up.
 - CBT Budget:
 - \$3650 – already spent \$2500 on siding and have \$1150 left. Tree removal is being done free of charge. Flooring and roof will cost an additional \$5000. MEC may provide another \$6000 – will finish our report and submit for review and consideration.
 - \$40,000 has been allocated for trail budget.
 - If we do not obtain the funding required we may need to reallocate funds from trail budget and/or reprioritize planned work and consider some deferral to next year.
 - No benefit for maintaining membership to Outdoor Recreation Council so membership will not be renewed. Motioned by Sam, 2nd by Megan.
 - Samantha Sedlowsky will be added as an authorized signatory with respect to Fernie Nordic Society transactions through East Kootenay Credit Union. Motion made by Megan Lohmann and seconded by Jennifer Heath.
5. Programming and Membership:
- Registration went well
 - Membership good – will do a mail out to last years members to encourage them to renew
 - Cut-off for membership level for membership renewal contest is December 1st.
 - Nordic Ski Patrol – Proposal look good. Megan suggested providing membership for the current season to patrols or just charge the amount that the club pays for insurance (\$19.00). Will formally sign off on details at next meeting when more board members are present. Overview will be included in newsletter as per Jim Miller’s request – Jen and Jennifer will finalize Jim’s draft. To include approximate timing of training. Megan recalls signage on entry points to trails in other Nordic centers that promotes safe/responsible Nordic skiing – Jennifer to follow-up.
6. Trails/Infrastructure:
- October 2 is date that has been proposed for work party – will be posted on website
7. Events and Fundraising
- Consider doing gear swap after downhill swap. 10% commission for members and 20% for non-members.
 - Pumpkin Hunt on October 22 – may need to cap numbers. Keep event simple.
 - Gear distribution – will work on at next Board meeting
8. Volunteer Positions:
- 2 volunteer positions open:

- Membership – candidate must be willing to volunteer during scheduled times ideally Thursday afternoon remotely and then Friday at Snow Valley.
- Communications – within Sam’s group
- Will mention in next newsletter and review volunteer sign-up sheets to determine if there are any potential candidates that we could approach

9. Meeting Adjourned

- Motioned by Jennifer, 2nd by Megan