



In Attendance: Angela E., Ian H., Jeff, Annie D., Clark W.,
Mel F., Heather L., Mathieu C.

AGENDA

1. Approval of Agenda: (Ian, Mel)
2. Approval of Minutes: (Ian, Angela)
3. Report from Administrator: see attached Project Update prepared by Heather. There are a lot of applications out there. There will be some “in kind” donations from MEC. We have been approved for coverage on the “Learn to Train” weekend. Most applications want to see a balanced budget with the pending grants. The bigger ones coming up are the BC Gaming grants and southern interior development initiative. Logo initiative to get fundraising: for e.g. on the side of a trailer. We have just over \$100,000 confirmed. (Annie, Angela move to accept report, all approved).

4. Special presentation: Jeff Williams re: Fernie Nordic Racers update.

See Jeff’s written proposal attached. We all agreed this was a good proposal, except that should charge more than proposed.

*Angela and Clark moved to approve Jeff’s plan as attached, with the exception that the fee will be \$325, minus the ski bag. We approve Budgeted expenses up to \$4,500. **All Approved.***

5. Trails: They are closed.
 - There was a \$400 bill for fixing the Artic Cat
 - They did a move – it is difficult to unload the groomer. We don’t want to do this too often.
 - Ian made a fire pit for the year end party this weekend.
 - Golf course should be officially closed for the season.
 - Blackstone – thoughts on developing trails agreement – We all agreed that we will carry on with the discussion with Simon for developing a trails agreement (Angela, Annie, all approved).
6. Programming and Membership (Tabled to the next meeting, but it should be #1 on the list). Of note: we have 387 members as of right now (we got to 342 last year).
7. Events:

- End of Year Event: It is planned for March 15. We should send an e-mail out to general membership. We aren't going to bring our benches. People will bring some hot drinks and other supplies. Mel will buy the supplies on Friday. Green beer and Green apple juice. No plates, just napkins. Will have garbage bags. Mel is keeping it pretty simple.
- Event tent – After some discussion, Ian and Mathieu made a motion to split the tent with FMBC. *All in favour and approved.*

8. Communications Update:

- Ian brought up the FTA's request to share our e-mail list with them. After some discussion it was agreed not to share the e-mail list because of privacy, but that we should send out any messages that the FTA requests.
- The maps have been restocked and money collects.
- We should give Hailey feedback on events.

9. Budget Update:

- Status – we are doing well. See attached Financial Summary prepared by Mathieu. As for current expenses there is \$7586.38 left to spend for the season (this is not for new development). Most things are covered. We should set up a contingency fund for things that we want to buy the future. Motion to accept the budget with revision that there is a line item for events in revenue (*Mel, Angela, all approved*).

Project Update

Project SDP/race team	item	budget
	trailer	4000
	dyland training	
	equipment	2500
	safety vests & bibs	500
	waxing	
	equipment/tools	500
	travel to kootenay cup	
	events	2000
	TOTAL	9500

grants	amount	status	
CBT CI	3250	pending	presentation in April
pariticipation	500	pending	
viasport	1800	pending	towards Fast & Female
RBC Learn to Play		due May 16th	
sponsorships			
Telus	5000	pending	
BC Hydro		not applied for yet	
BMO		not applied for yet	
The Drive FM		not applied for yet	

*will be looking into other local business sponsorships

Project coaches retention & recruitment	item	budget
	training	6000
	retention	4000
	TOTAL	10000

grants	amount	status	
MEC grassroots	in kind	approved	water bottles for all coaches
Investors group	500	approved for past L2T	
Investors group	500	will be applied for prior to each training session	
CBT CI	5750	pending	presentation in April
Loblaws	500	not applied for yet?	Where do we want this?
MEC Capacity Building		due Sept. 10	For professional coach training
national winter sports association		due April 25	For professional coach training

Project
EVNC
expansion

item
see attached detailed
budget

budget
225,000

Source	Amount		
RMI	\$53,000.00	confirmed	
Teck	\$50,000.00	confirmed	
BC Government	\$8,800.00	confirmed	
CBT CB	\$25,000.00	pending	
Shaw	\$40,000.00	pending	
Canfor	\$15,000.00	pending	
RCR	\$10,000.00	pending	connector trail
Mountain Equipment Co	\$12,500.00	pending	
CBT Arts	\$2,200.00	pending	interpretive signage
CBT CI	\$8,500.00	pending	multi use trail

grants	amount	status	
BC gaming grants		due May 31st	
Southern Interior Development Initiative Trust		due Apr 1st	
CP Rail		new granting starting Apr 1	
BC Hydro		not applied for yet	
CBT environment grant		not open yet	for interpretive signs

Item	Budget	Status	Fund	\$ confirmed	Need
Lizard Creek Bridge					
Engineering	\$8,000.00	Completed	Ministry of Community, Sports and Culture	\$8,000.00	\$0.00
Materials & building costs	\$85,000.00	Spring 2014	Teck (\$50,000), RMI (\$10,000) Shaw	\$60,000.00	\$25,000.00
Land clearing	\$3,000.00	Spring 2014	RMI (\$3,000)	\$3,000.00	\$0.00
Totals	\$96,000.00			\$71,000.00	\$25,000.00
FAR Connector trail					
Trail clearing/building	\$12,000.00	Summer 2014	Canfor/CBT	\$0.00	\$12,000.00
Connector bridge	\$10,000.00	Summer 2014	RCR	\$0.00	\$10,000.00
Totals	\$22,000.00			\$0.00	\$22,000.00
Warming hut					
Construction and materials	\$25,000.00	Spring 2014	RMI (\$10,000), Shaw/Canfor/MEC	\$10,000.00	\$15,000.00
Totals	\$25,000.00			\$10,000.00	\$15,000.00
Trail Expansion (S. Lizard Creek)					
Dog friendly/multi use trail	\$30,000.00	Summer 2014	CBT/MEC/Shaw/Canfor	\$0.00	\$30,000.00
Summer grooming/maintenance	\$10,000.00	Summer 2014	RMI (\$5,000)CBT	\$5,000.00	\$5,000.00
Galloway loop	\$20,000.00	Summer 2014	RMI (\$20,000)	\$20,000.00	\$0.00
Totals	\$60,000.00			\$25,000.00	\$35,000.00
Interpretive signage					
	\$10,000.00	Summer 2014	RMI (\$5,000), CBT/Shaw/MEC	\$5,000.00	\$5,000.00
Totals	\$10,000.00			\$5,000.00	\$5,000.00
Administration Costs (5.5%)					
	\$12,000.00		Shaw/Canfor/MEC/RCR/BC Gov't (\$800)	\$800.00	\$11,200.00
TOTALS	\$225,000.00			\$111,800.00	\$113,200.00

Source	Amount
RMI	\$53,000.00 confirmed
Teck	\$50,000.00 confirmed
BC Government	\$8,800.00 confirmed
CBT CB	\$25,000.00 pending
Shaw	\$40,000.00 pending
Canfor	\$15,000.00 pending
RCR	\$10,000.00 pending
Mountain Equipment Co-Op	\$12,500.00 pending
CBT ARTS	\$2,200.00 pending
CBT CI	\$8,500.00 pending
	\$225,000.00

Fernie Nordic Race Team

Head Coach: Jeff Williams

Assistant Head Coach/Admin: Naomi Lentz

Dry Land Training (Sept 16 to Nov 30) 10 weeks = 30 hours

Fridays – 4:00pm – 5:00pm – 1 hour dry land training session

Saturdays – 12:00pm – 2:00pm – 2 hour roller ski/run/hike

On Snow (Dec 02 to April 03) 16 weeks = 64 hours

Tuesdays 5:30pm – 6:30pm – 1 hour on snow (Interval training)

Fridays 4:30pm – 5:30pm – 1 hour on snow (Race skills)

Saturdays – 10am – 12pm – 2 hour lesson on snow (Technique)

Camps

Dry land camp – June (Location TBD)

Dry land camp – Sept in Kimberley

On snow camp – Dec (Location TBD)

Races

3 race weekends – Teck Kootenay Cup races (locations to be determined)

Racer responsibilities

Equipment (skis, boots, poles for both classic and skate, race suit)

Accommodations and Food for 3 weekends (will travel as a group and will make meals)

Camp Costs (minimal costs – camping, group food)

Cost For Parents-\$300

Which includes:

Race Entry Fees (\$75)

Race Team Jacket (\$150) - Important

Race Team Ski Bag – (\$50)

FNS Costs

Headlamps (\$100 each)

Two coaches to go to 3 races which includes mileage, hotel and food (\$1,200)

Waxes and Wax Prep Equipment (\$1,000)

Subsidize race suits, warm up suits, Hats, T-Shirts, etc. to create a team identity

Ways to Fund the Race Team

Grants

Fundraising

A portion of the lesson and club fees

FERNIE NORDIC SOCIETY
Income Statement 2013-11-01 to 2014-03-12

REVENUE			PLAN 2014
Revenue			
Membership Fees	10,265.00	10895.-	11625
Grants - Current Year	15,000.00		15000
Grants - Special Projects	0.00		
Donations	165.00		200
Racing Team	790.00		600
Program Fees (Lessons)	3,590.00		2015
Rentals	2,975.00		1900
Trail Fees	20.00		
Nordic Centre	1,000.00		1200
Fundraising	7,826.25		8200
Interest Revenue	24.33		
Miscellaneous Revenue	520.00		
Total Revenue	<u>42,175.58</u>		
TOTAL REVENUE	<u>42,175.58</u>	42805.58	40,740.00
EXPENSE			
General & Administrative Exp...			
Accounting & Legal	150.00		200
Admin Assistant	2,434.30	3721.54	6000
Advertising & Promotions	211.33		
Business Fees & Licenses	469.88		450
Reg'n Fees - Cross Country BC	4,670.00		4500
FNS Clothing - Members	3,488.52	999.18	
Courier & Postage	113.65		
Amortization Expense	0.00		
FNC Master Plan Dev Plan	0.00		
FNC Bridge	5,310.00	0	
Insurance	1,810.00		1810
Interest & Bank Charges	16.95		
Supplies	337.67	1049.38	3840
Gas & Maintenance - Machines	1,483.93		1600
Meetings	30.00		250
Miscellaneous Expenses	72.39		
Printing & Copying	2,325.61		2000
Facility Rent	0.00		400
Equipment	3,398.27		2500
Ski Storage	150.00		1400
Training CCBC	525.00	950.-	2700
Meals & Entertainment	0.00		
Special Events	4,076.6	5038.29	7090
Trails - Grooming	1,680.00	3249.-	6000
Total General & Admin. Expe...	<u>27,377.30</u>		
TOTAL EXPENSE	<u>27,377.30</u>	35219.20	40740
NET INCOME	<u>14,798.28</u>	7586.38	PLAN 2014