



Ferne Nordic Annual General Meeting
Minutes
July 25, 2021 4:00 PM
Elk Valley Nordic Centre Staging Area

1. **Welcome** – call to order at 4:00 pm, Megan Lohmann to chair, Mary Miller to secretary
2. **Adoption of Agenda** – motion to approve agenda – 1st Johnny Shaw, 2nd Sam Sedlowski
3. **Adoption of Minutes from July 23, 2020** – motion 1st Micheline Picard, 2nd Naomi Lentz
4. **Directors' Report**

A) Treasurer: Matthieu Coriveau

Summary of financial reports for the Fernie Nordic Society's financial year ending May 31, 2021

- Matthieu handed out copies of financial reports and proposed budget for 2021-2022 (Appendix A)
- The club has received approximately 44K in grants this past year including; City RMI funding (grooming), Community groups (Kiosk), Kal Tire, CBT (laptop), Credit Union (lighting trails), CBT grant shared with FTA (parking lots, toilets)
- Membership revenue doubled from previous year to approximately 1,600
- No fundraising events
- Ski equipment rented out to approximately 88 individuals
- Fewer operational expenses
- New expenditures - covid signage and mailing new membership cards
- \$28,000 surplus – current cash balance is \$33,000

Summary of proposed budget

- More comprehensive trail grooming - \$25,000
- Estimate 1,200 members in upcoming season
- Need 5% membership fee increase to match budget
- Need to have cash available to purchase new snow machine if required

Motion to receive: 1st Johnny Shaw, 2nd Debbie Zammit

B) Secretary: Jane Stevens

Ambassador Program:

- Modified due to covid – no access to Nordic hut
- Expanded to include golf course
- Ambassadors' role was assisting skiers on the trails
- Well received by skiers, especially young families
- Thank you to the core group of ambassadors
- We are recruiting volunteer ambassadors for the upcoming season

C) Director – Facilities: Jennifer Heath

- Hut was not available for day use or rental
- Covid plan was required in order to keep the trails open
- Plan was guided by Cross Country BC (CCBC), BC Return to Sport, and Work Safe BC and was constantly changing

- Directors each took areas, did risk assessment, and developed recommendations that were approved by the Board
- Policies and protocols affected everything – rentals, membership cards, operations, race team, ambassadors, lessons, and skills development program (SDP)
- All volunteers and members adhered to the protocols and were grateful that the Nordic trails were able to stay open

D) Director – Trails: Rick Weiss

Trails Infrastructure:

- All infrastructure projects aimed at improvements for volunteers and to support grooming
- Great volunteer team – had a busy year
- Added vents to c-cans to address moisture issue (September)
- Firewood party held on October 4th was a chance to test the new covid protocols. 15 people attended (maximum permitted) and there is now 2 years' worth of firewood under tarps
- Gasoline skid tank installed

Grooming:

- Trails opened for 143 days – November 11 to April 2
- Biggest challenge is the unique snow conditions we have that are very unpredictable
- Purchased roller from the States – learning process
- Purchased new Bear Cat snow machine for \$25,000 - includes a winch and other parts
- Retired oldest snow machine which is being kept for parts
- Maintenance budget is \$20,000 annually to keep equipment running
- Plan for 2021-2022 is to have contract grooming to ensure consistent quality of grooming
 - 6-8 am 7 days per week and some evening touchups
 - Mark will run the program with Rick's assistance
- Survey results showed grooming to be #1 positive and #1 negative
- Hours of grooming for 2020-2021 season
 - contract 296 hours, volunteer 282 hours, total 578 hours
 - snow cat 41 hours
 - average 4 hours of grooming per day
- Golf course – we provide equipment and Jason & Ray are contracted to do the grooming, store, and fuel the equipment
- We are looking for a snow mobile mechanic to free up time for our Cat groomers

Trail Network:

- Very little prep is required other than brushing and grass cutting
- Summer grass cutting program - Johnny brought his new mower over and did the whole network of trails
- Created new trail adjacent to the ski trail from the Cedars for walkers – good uptake
- Slash pile burned and wood removed from the staging area
- 6 emergency blanket stations were installed and will be back out this year
- There are 7 projects planned for next year and we are looking for committee leads for each project – contact Rick if you are interested.
- Thanks to all the volunteers, groomers and helpers and kudos to Mark!

E) Director – Membership: Micheline Picard

- Membership up from 946 to 1,600
- Due to covid all new member cards were mailed with a welcome letter – old members were able to pick up 2020-2021 stickers at all kiosks
- Will continue to mail new membership cards
- Newsletter was sent out in July
- Early bird pricing will go from August 15 to end of September this year – shortened from last season
- \$19 of each membership fee goes directly to CCBC Zone4 for insurance
- 400 buffs to sell
- Micheline is working on discounts at local businesses – so far Freshies is on side
- We are looking for a tech savvy individual to put together regular newsletters

F) Director – Events and Programs: Sam Sedlowski

- SDP was cancelled this year as were all events
- Adult classes were available thanks to Tarah
- Darren the Moose was brought to the staging area and elementary school provided painted wooden moose which were distributed throughout the trail system
- Full moons were posted
- Lights were turned on for Saturday night skiing – looking to increase this next season
- More kids rented equipment this season – approximately 88 sets
- Sam is retiring from her position and looking for someone to take it on

Megan thanked Sam for her years of dedication to the FNS and presented her with a gift

G) Director – Training Team: Jeff Williams

- Training team – 4 new – 13 returning
- 120 hours of dryland and on snow training offered including fall mini camps at Kikomun
- Due to covid there were no races and no travelling – more time training with kids here led to a less stressful environment and more time to work on skills
- Lots of help from parents to run time trials – special thanks to Helen
- 3 members have been nominated to BC Talent Squad
- Next year plan is to participate in all Kootenay Cup races: Rossland, Kimberley, Nelson, Golden
- Plan to set up race team committees to develop sustainable strategies going forward:
 - fundraising
 - waxing
 - coachingLooking for volunteers/parents to lead committees
- Hope to be able to hire a paid coach at some point
- Thanks to Kal-Tire for \$1,500 donation to purchase roller skis
- It was a great year thanks to volunteers, groomers, and parents
- Jeff and Naomi are stepping down and Johnny Shaw will become the head coach

Megan thanked Jeff and Naomi for their years of dedication to the race team and presented them with a gift.

H) President: Megan Lohmann

- It was a challenging and strengthening year for the board with lots of opportunities to pivot
- Thanks to Jennifer for her leadership in covid policies and protocols
- Toughest decision was to cancel SDP
- Thank you to Danielle for managing the distribution of ski gear to 88 kids – we are looking for capital funding to increase our inventory going forward
- Adult lessons were delayed – managed to run with smaller groups thanks to Tarah
- Island Lake closed access to their parking lot which put stress on our parking – we were able to work with FTA, Tourism Fernie, and the Provincial Park to open parking and keep Port a Potties open all winter
- Thank you to all board members, volunteers, and members

5. General Reports

Land Update:

- Letter from Handshake Holdings Inc. for development of Galloway lands was distributed (Appendix C)
- Access to property is confirmed for the upcoming year with no change from previous year
- Timeline of development unknown – more information will be available at the end of August
- Landowner relations is top priority for Megan – will manage relationships with Cedars, Galloway, and Golf Course

Programming:

- Race team committee to be developed
- Adult lessons to grow and expand - Tarah

CCBC Board:

- Jeff Williams will stay on as liaison with CCBC

Covid response moving forward:

- All provincial rules will be followed

6. Annual Membership Dues

| Previous Year Membership | Recommendation |
|---|---|
| • \$100 Adult | • \$110 Adult |
| • \$220 Family, up to four, \$19 per additional child (insurance fee) | • \$240 Family, up to four, \$19 per additional child (insurance fee) |
| • \$55 Student | • \$55 Youth |
| • \$70 Senior (65+) | • \$75 Senior (65-79) - \$20 Senior 80+ |
| • Day pass \$15 / \$25 Family | • Day pass \$15 / \$25 Family |
| • Bunnyrabbit \$60 | • Bunnyrabbit \$60 |
| • Jackrabbit \$70 | • Jackrabbit \$70 |
| • Track Attack \$75 | • Track Attack \$75 |
| • \$50 ski rental, \$25 per additional set of skate skis | • \$50 ski rental, \$25 per additional set of skate skis |
| • Race Team A \$375, Race Team B \$425 | • Race Team A \$440, Race Team B \$500* |
| • Corporate Membership \$350, \$65/additional | • Corporate Membership \$370, \$70/additional |

*Race Team A = Ages 9-12; Race Team B = 13 and up. Race Team participants can receive a subsidy for volunteering with the Tuesday evening SDP program. Further memberships will have \$1 allocated toward the Race Team as they transition to self-sufficiency and sustainability through fundraising.

The board will continue the sliding scale for donations on top of membership for those who wish to contribute more.

The Board further recommends that early bird pricing be available through to the end of September. Early bird will reflect 2020/2021 pricing.

Motion to accept recommended dues: 1st Jim Miller, 2nd Jan Kron

7. Events, Goals and Objectives for 2021-2022 Season

- Transition of Board to strategic level, with enhanced committee support
- Strengthened partnership with FTA, Tourism Fernie, City of Fernie for facility and parking management
- Enhanced grooming program
- Grow and expand adult lessons

8. Open discussion

- Members should be encouraged to have passes visible while skiing
- Members are not expected to police whether people have passes

9. Meeting Adjourned at 5:15 PM – 1st Johnny Shaw, 2nd Linda Krawczyk

Appendix A

FERNIE NORDIC SOCIETY
STATEMENT OF FINANCIAL POSITION
As of May 31, 2021

| | | 2020 - 2021 | 2019 - 2020 | 2018 - 2019 |
|---|---------------------------------------|-------------------|-------------------|-------------------|
| Assets | | | | |
| <u>Current Assets</u> | | | | |
| 1000 | Bank accounts & Cash | | | |
| 1005 | Regular Account EKCCU | 79 381 | 49 485 | 36 709 |
| 1010 | Gaming Account EKCCU | 69 | 24 | 44 |
| 1020 | PayPal | 4 | 114 | 6 053 |
| 1030 | Petty Cash | 150 | 150 | 150 |
| | Total Bank accounts & Cash | \$ 79 604 | \$ 49 773 | \$ 42 956 |
| <u>Long Term Assets</u> | | | | |
| 1060 | Ski Gear Inventory | 38 380 | 37 358 | 36 312 |
| 1070 | Vehicle Assets | 137 892 | 113 729 | 88 329 |
| 1080 | Building Asset (kiosks) | 3 122 | 3 122 | 3 122 |
| 1090 | Other Capital Assets | 51 352 | 51 352 | 50 252 |
| | Total Long Term Assets | \$ 230 746 | \$ 205 561 | \$ 178 015 |
| <u>Accounts Receivable</u> | | | | |
| 1091 | Receivables | 900 | 0 | 4 788 |
| | Total Accounts Receivable | \$ 900 | \$ 0 | \$ 4 788 |
| TOTAL ASSETS | | \$ 311 250 | \$ 255 334 | \$ 225 759 |
| Liabilities | | | | |
| <u>Current Liabilities</u> | | | | |
| 2080 | Accounts Payable | 1 800 | 0 | 907 |
| TOTAL LIABILITIES | | \$ 1 800 | \$ 0 | \$ 907 |
| <u>Unrestricted Net Assets</u> | | | | |
| 3000 | General Fund | 263 237 | 233 770 | 209 100 |
| | Total Unrestricted Net Assets | \$ 263 237 | \$ 233 770 | \$ 209 100 |
| <u>Restricted Net Assets</u> | | | | |
| 3100 | RMI - City of Fernie Fund | (900) | 0 | (1 800) |
| 3200 | CBT Grant Fund | 5 686 | 4 891 | 0 |
| 3300 | Race Team Fund | 13 641 | 9 239 | 2 756 |
| 3601 | ViaSports Fund | 0 | 0 | 0 |
| 3602 | BC Gaming Fund | 0 | 0 | 0 |
| 3603 | Mech. Maintenance Fund | 10 964 | 7 434 | 7 070 |
| 3604 | RDEK Fund Balance | 0 | 0 | 0 |
| 3605 | Snowcat Maintenance Reserve | 6 822 | 0 | 7 725 |
| 3606 | CBT Capital - Fund Balance | 0 | 0 | 0 |
| 3607 | Kal-Tire grant | 0 | 0 | 0 |
| 3608 | CFKR grant | 0 | 0 | 0 |
| 3609 | 2021 RMI Winter Trails | 0 | 0 | 0 |
| 3610 | EKCCU Fund | 10 000 | 0 | 0 |
| 3611 | CBT Tech | 0 | 0 | 0 |
| | Total Restricted Net Assets | \$ 46 213 | \$ 21 564 | \$ 15 752 |
| TOTAL ASSETS | | \$ 309 450 | \$ 255 334 | \$ 224 852 |
| TOTAL LIABILITIES AND NET ASSETS | | \$ 311 250 | \$ 255 334 | \$ 225 759 |

Prepared by Matthieu Corriveau on July 21, 2021

Appendix A

| The Fernie Nordic Society | | | | |
|--|---------------------------------|-----------------------------|--------------------|--------------------|
| Proposed Expenditures Budget 2021 – 2022 | | | July 19, 2021 | |
| for financial year ending on May 31 | | | | |
| Account Number | Account Name | Proposed Budget 2021 – 2022 | Actual 2020 – 2021 | Budget 2020 – 2021 |
| INCOME | | | | |
| 4120 | Donations | 900 | 792 | 1,500 |
| 4123 | Optional Supplement | 1,800 | 2,275 | 0 |
| 4100 | Membership Fees | 84,767 | 107,415 | 61,454 |
| 4115 | Grants | 10,000 | 43,923 | 7,500 |
| 4122 | Racing Team Fees | 7,552 | 6,400 | 7,600 |
| 4150 | SDP fees - Lessons | 5,300 | 0 | 5,300 |
| 4160 | Rentals | 3,400 | 5,180 | 3,400 |
| 4165 | Trail Fees | 9,000 | 8,870 | 11,504 |
| 4200 | Fundraising - general | 2,500 | 1,715 | 4,000 |
| 4210 | Fundraising - Racing Team | 500 | 400 | 0 |
| 4220 | Adult Lesson Fees | 3,500 | 2,900 | 2,800 |
| 4250 | Event Income | 3,000 | 0 | 5,000 |
| 4300 | GST Rebate | 3,000 | 0 | 3,000 |
| 4400 | Interest Earned | 25 | 22 | 25 |
| Total Income | | \$135,244 | \$179,892 | \$113,083 |
| EXPENSES | | | | |
| 5610 | Accounting & Legal | 600 | 590 | 600 |
| 5612 | Admin Assistant | 8,000 | 6,793 | 12,000 |
| 5615 | Advertising & Promotions (swag) | 1,400 | 1,533 | 1,400 |
| 5625 | Business Fees & Licenses | 700 | 854 | 0 |
| 5630 | Registration Fees CCBC | 22,200 | 29,563 | 17,500 |
| 5640 | Courier & Postage | 400 | 541 | 400 |
| 5685 | Insurance | 9,700 | 9,643 | 7,500 |
| 5690 | Interest & Bank Charges | 600 | 696 | 500 |
| 5735 | Meetings | 400 | 0 | 200 |
| 5750 | Printing & Copying | 200 | 55 | 500 |
| 5900 | GST Paid on Purchases | 2,138 | 4,174 | 1,985 |
| 5730 | Maintenance Machines | 8,000 | 8,293 | 9,000 |
| 5788 | Fuel for machines | 5,000 | 3,039 | 4,000 |
| 5790 | Trail Grooming GOLF | 3,000 | 3,000 | 3,000 |
| 5794 | Parking EVNC | 8,000 | 14,513 | 7,500 |
| 5797 | Trail Grooming EVNC | 25,000 | 5,121 | 9,000 |
| 5770 | Ski Storage | 900 | 900 | 900 |
| 5774 | Racing Team | 7,552 | 3,845 | 7,600 |
| 5780 | Training Expenses | 1,600 | 15 | 1,600 |
| 5789 | Special Events | 2,500 | 57 | 3,500 |
| 5791 | Adult Coaching Fees | 2,700 | 2,375 | 1,600 |
| 5792 | Volunteer Recognition | 2,000 | 0 | 1,000 |
| 5799 | SDP Coordinator | 2,500 | 0 | 2,500 |
| 5665 | Trail Expansion & upgrades | 3,000 | 1,185 | 7,109 |
| 5700 | Supplies & Materials | 5,800 | 7,289 | 5,800 |
| 5764 | Special Purchases | 10,000 | 44,914 | 4,989 |
| 5765 | XC Equipment Purchases | 900 | 983 | 900 |
| 5766 | Signage | 400 | 1,911 | 500 |
| Total Expense | | \$135,190 | \$151,882 | \$113,083 |
| Net Income (Loss) | | \$54 | \$28,010 | \$0 |

prepared by Matthieu Corriveau

Appendix B

**HANDSHAKE HOLDINGS INC.
PO BOX 1799, FERNIE BC, V0B 1M0**

July 23, 2021

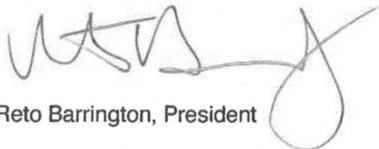
Hello Megan,

Thanks for the heads up about your AGM. Please let your members know the following:

- There is a development proposal for the property known as the Galloway property. This is the land over which numerous of your FNS trails pass.
- The property is approximately 460 acres and is bounded on the south and west by FAR, on the east by Lizard Creek, and on the north by the Provincial Park and the Cedars residential development.
- The proponent of this proposal is Reto Barrington through his company Handshake Holdings Inc.
- The proposal is not yet in the public domain but is expected to be by the end of August.
- The Nordic Centre trails will not be impacted this season and you should plan for normal activities.
- We will keep FNS apprised of the process, but it is our stated intention to not only incorporate your exiting use in all future plans but also to potentially improve your access and tenure on a significantly expanded program of trails and related infrastructure.

Kind regards,

Handshake Holdings Inc.

A handwritten signature in dark ink, appearing to be 'Reto Barrington', written over a horizontal line.

Reto Barrington, President