



## DRAFT MINUTES

### Attendees

Megan Lohmann, Matthieu Corriveau, Jennifer Heath, Micheline Picard,  
Johnny Shaw, Rick Wiess, Madeleine Bragg

### Absent

Jane Stevens

1. Approval of Agenda – Motion by Matthieu, 2<sup>nd</sup> Johnny
2. Approval of Minutes – Motion by Matthieu, 2<sup>nd</sup> Rick
3. Administration update (Madi)
  - Clothing Update – almost done outfit design, include toque
  - Solar lighting - contact Snowy Peak RV for solar lights order. Looking at t-bars to mount lights onto
  - Trail Enhancement Grant - take out roofing structure and add culverts
  - Send everyone “grant calendar”
4. Budget and Member Update (Matthieu and Micheline)
  - Zone 4 is open and we have \$4,000 come through already this year
  - No large expenses yet
  - 87 members so far (82 return, 5 new)
  - \$375 in optional supplements
  - 12 family memberships, 1 corporate, 20 seniors
5. Programming
  - Board Positions: Daniel Principalli to be Director at Large - Motion Jennifer, 2<sup>nd</sup> Micheline
  - **Director of Program and Events still needed:** come up with wording to include in next newsletter and on social media



- SDP to have Madi as admin support. Tarah to coordinate Tuesday lessons, need a Saturday coordinator
- Hut Rentals - Madi to ask Wannas for information surrounding this regarding new “vaccine passport” guidelines

6. Operations (Rick, Jenn and Megan)

- Land Update from Megan
- Request for Decisions:
  - Culverts 9 Galloway, 3 on Runt - Motion Matthieu, 2nd Rick
  - Snowmobile Trailer - decision deferred until Johnny can check insurance and weight on his trailer
  - Mechanical Support Contracts (one for snowmobiles and one for snowcat groomer) \$100/hr 6-10 hours to start for snowcat and \$100/hr 6-10 to start for snowmobiles service (Megan and Mike Bragg to draft contract agreement)- Motion Matthieu, 2nd Johnny
- Martin will be moving to Victoria soon, need to remind him to clean up debris on trails before he goes (Megan and Rick to follow up)
- Procurement Policy Review - Matthieu suggests sending in pdf format, everyone needs to review and get changes to Megan within the week
- Operations Overview - slowly moving to Directors having volunteer coordinators for specific areas of operations as there are so many of them. Already have several volunteers interested/engaged (see Coordinator Positions document)

7. Open Discussion

Motion to Adjourn by Micheline, 2<sup>nd</sup> Jennifer, all in favour.

**Next meeting: September 20, 2021**